



CITY OF GRASS VALLEY ENGINEERING DIVISION

125 East Main Street Grass Valley, CA 95945
Phone: (530) 274-4370
Fax: (530) 274-4399

City of Grass Valley Residential Street Light Request Form

In residential areas, if an individual or a group of residents desire a new street light installed on a public street, a street light request form may be submitted.

GENERAL INFORMATION

If the street light can be installed on an existing Pacific Gas and Electric (PG&E) power pole, there will typically be no costs to residents.

If the installation requires the installation of a new pole, the costs involved are typically the responsibility of the resident(s) making the request and can be in the range of \$5,000 or more per light requested. This cost generally includes the installation of the pole, wiring (including trenching or overhead spanning to a power source), and light. The City will request the installation by PG&E on behalf of the resident. Payment, by check, is submitted to PG&E by the resident(s) prior to installation.

All new lights in residential areas require the approval of all residents within an approximate 100-foot radius of the proposed light location. In the instance that approval is denied by a single resident, installation of the light will be at the discretion of the City's Engineering Department.

Once the light is installed, the on-going monthly operating cost of the light is paid by the City.

Multiple light requests require a completed Petition Form for each light requested.



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PROCEDURE AND SUBMITTAL REQUIREMENTS

If the light will be installed on an existing power pole:

Determine location for new light on an existing power pole.

- Talk to neighbors to obtain agreement for installation. Fill out Street Light Request and obtain signatures of all neighbors within a one hundred foot radius of proposed light.
- Include a sketch showing the location of the proposed street light and the locations of the residences within one hundred feet of the proposed street light.
- Submit Petition Letter and Sketch to:
City of Grass Valley
125 East Main Street, Grass Valley CA 95945
Attn: Bjorn Jones

Or, email petition to: Bjorn Jones (bjornj@cityofgrassvalley.com)
- City Engineering staff will verify information and evaluate validity and suitability of request.
- If the request is warranted city staff will make the necessary arrangements with Pacific Gas and Electric (PG&E) for the installation. There are typically no costs to the residents. City staff will confirm any costs associated with light installation.
- After authorization is given to PG&E, installation typically takes 6-8 weeks to be completed.

If the light will be installed on a new pole:

- Talk to neighbors to obtain agreement for installation. Fill out Street Light Request and obtain signatures of neighbors within one hundred feet of proposed light.
- Include a sketch showing the location of the proposed street light and the locations of the residences within one hundred feet of the proposed street light.
- Submit Petition Letter and Sketch to:
City of Grass Valley - Engineering Department
125 East Main Street, Grass Valley CA 95945
Attn: Bjorn Jones

Or, email request with location sketch/map to:
Bjorn Jones (bjornj@cityofgrassvalley.com)
- City Engineering staff will verify information and evaluate validity and suitability of request.
- If the request is warranted city staff will contact PG&E to determine the cost to install a light at the requested location.
- The City will then advise the applicant(s) of the cost of the light.
- City staff will verify information and make the necessary arrangements with PG&E for the installation.
- Resident payment must be made and submitted to PG&E prior to authorization of installation.
Make check payable to "Pacific Gas and Electric". The City will help with this coordination.

Please contact Bjorn Jones at 530-274-4353 or bjornj@cityofgrassvalley.com with questions



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STREET LIGHT REQUEST PETITION

The undersigned owners and residents of property, hereby request and state that we have no objection to the installation of a street light at:

Street Address or Location: _____

Primary Reason(s) for this Petition: _____

This petition should only be signed by supportive property owners and residents within the vicinity of the proposed streetlight installation. Only one signature per household/business will be considered.

“I support the proposal to install a streetlight at the location listed above.”

Name	Signature	Property Address (No PO Boxes)	Date

Note: Successful petitions require signatures of *all* residents within an approximate 100-foot radius of the proposed light location. If approval is not supported by one residence, installation of the light will be at the City Engineer’s discretion based on need, safety, suitability, etc. Streetlight installation will be in accordance with the City of Grass Valley streetlight installation policy and may require installation costs to be borne by the requestors if no existing pole is present. Once installed, ongoing operating costs will be paid by the City.